

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Palm Bay Elementary School
Central High School/Academy
Organizational Board Meeting (10:00 am) &
Board Workshop (immediately following meeting)
1104 Balboa Avenue, Panama City Florida
July 15, 2019
10:00 AM
Minutes

Call to Order: 10:24 am Attendance; Mrs. Adcock; Mrs. Bunce; Mr. Danzey

I. APPROVAL OF AGENDA

Motion to approve as presented: Adcock; 2nd: Bunce Unanimously approved.

II. Accept resignation of Tom Thornton from the Palm Bay Education Group, Inc. Board

Motion to accept Tom Thornton's resignation: Bunce; 2nd: Adcock Unanimously approved.

III. Accept resignation of Elizabeth Bryant-Reeves from the Palm Bay Education Group, Inc. Board

Motion to accept Elizabeth Bryant-Reeves' resignation: Bunce; 2nd: Adcock Unanimously approved.

IV. Nomination and Selection of Board Chair, Vice-Chair and Secretary/Treasurer for 2019-2020

Motion to select Ron Danzey as board chair, Sue Bunce as Vice-Chair and Tracey Adcock as Secretary/Treasurer: Adcock; 2nd: Bunce Unanimously approved.

V. APPROVAL OF MINUTES: Board Meeting, June 20, 2019

Motion to approve as presented: Adcock; 2nd: Bunce Unanimously approved.

VI. HEARING FROM THE PUBLIC

None

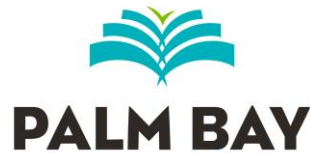
VII. CONSENT AGENDA

A. Schools Operations Update

1. Year -End Financial reports

Motion to approve year-end financial reports: Adcock; 2nd: Bunce Unanimously approved.

2. Palm Bay Prep – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
 - c. School Grade Update
3. Central High School – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
 - c. School Improvement Rating Update
4. Palm Bay Elementary School



- a. Enrollment Update
- b. Staffing Update
- c. School Grade Update

5. Facilities Update

All items reviewed and discussed.

VIII. ACTION ITEMS

A. Select Meeting Dates and Times for 2019-2020

Motion to approve proposed meeting dates and times for 2019-2020 as amended: Bunce; 2nd: Adcock Unanimously approved.

Thursday, August 15, 2019 at 5:00 pm

Thursday, September 26, 2019 at 5:00 pm

Thursday, October 24, 2019 at 5:00 pm

Thursday, November 21, 2019 at 5:00 pm

Thursday, December 19, 2019 at 5:00 pm

Thursday, January 23, 2020 at 5:00 pm

Thursday, February 20, 2020 at 5:00 pm

Thursday, March 26, 2020 at 5:00 pm

Thursday, April 23, 2020 at 5:00 pm

Thursday, May 21, 2020 at 5:00 pm

Thursday, June 18, 2020 at 5:00 pm

B. Tentative Budgets 2019-2020

- a. Palm Bay Prep Academy
- b. Palm Bay Elementary School
- c. Central High School/Academy

Motion to approve tentative budgets for all schools: Adcock; 2nd: Bunce Unanimously approved.

C. Organization Chart with Approved Positions 19-20

Motion to approve Organizational Chart: Adcock; 2nd: Bunce Unanimously approved

D. Renewal of Line of Credit with Centennial Bank

Motion to approve renewal of credit line: Bunce; 2nd: Adcock Unanimously approved.

E. Contracts with School Financial Services

Motion to approve all 3 contracts with School Financial Services: Adcock; 2nd: Bunce Unanimously approved.

F. Contract for Milk Purchases

Motion to approve milk contract: Bunce; 2nd: Adcock Unanimously approved.

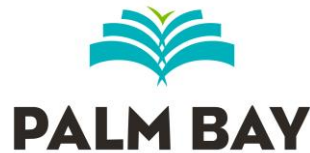
G. Additional Services – DAG Architects

Motion to approve contract amendment with DAG Architects to be a total of \$1,080,000: Adcock; 2nd: Bunce Unanimously approved.

H. Increase in Not to Exceed Amount for Hagerty Consulting Contract

Motion to approve amended contract with Hagerty Consulting to go with Option 2 as presented with a 1 year extension: Bunce; 2nd: Adcock Unanimously approved.

I. GAC Change Order



Motion to approve GAC change order: Adcock; 2nd: Bunce Unanimously approved.

J. Cooperative Agreement between Central High School and Central Academy

Motion to authorize an agreement between Central High School and Central Academy to reflect a cost sharing agreement: Bunce; 2nd: Adcock Unanimously approved.

IX. INFORMATION ITEMS

- **Construction – Walkthrough and Luncheon – Friday, July 26, 10 am**
- **All Teachers Return – Monday July 29**
- **Palm Bay Orientation– Thurs. August 1**
- **1st day of school – Monday August 12**
- **Florida Charter School Conference – Orlando – October 29-31, 2019**

X. GOOD OF THE ORDER

Begin search for elementary parent to serve as board members, plus one additional board member

XI. Meeting Adjournment - 1:33 pm

Board Workshop Agenda

I. Legal Review – John Hearn: Board Member Responsibilities; Procurement, Purchasing and Contracting; Civil Lawsuit; HB7069

II. School Financial Services: Questions/Discussion related to budgets, finances, cash flow

III. Questions, Concerns, Other Topics