

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Palm Bay Elementary School
Central High School
Organizational Board Meeting (11:00 am) &
Board Workshop (immediately following meeting)
1104 Balboa Avenue, Panama City Florida
July 20, 2018
11:00 AM
Minutes

Call to Order: 11:40 am Attendance: Mrs. Bryant-Reeves, Mrs. Bunce, Mr. Danzey, Mr. Thornton Absent: Mrs. Adcock

I. APPROVAL OF AGENDA

Motion to approve as presented: Danzey; 2nd: Bunce Unanimously approved

II. Reappoint Sue Bunce to Palm Bay Education Group, Inc. Board

Motion to reappoint Mrs. Bunce to the board: Danzey; 2nd: Bryant-Reeves Unanimously approved.

III. Nomination and Selection of Board Chair, Vice-Chair and Secretary/Treasurer for 2018-2019

Motion to keep same positions as 17-18 (Danzey – Chair, Bunce – Vice-Chair, Adcock-Secretary/Treasurer): Danzey; 2nd: Thornton Unanimously approved.

IV. APPROVAL OF MINUTES: Board Meeting, June 14, 2018 and Special Board Meeting, July 12, 2018

Motion to approve: Bunce; 2nd: Bryant-Reeves Unanimously approved.

V. HEARING FROM THE PUBLIC

None

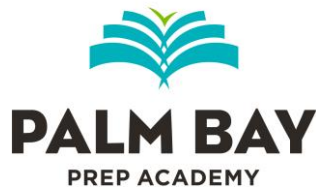
VI. CONSENT AGENDA

A. Schools Operations Update

1. Year -End Financial reports

Motion to approve financials: Bryant-Reeves; 2nd: Bunce Unanimously approved.

2. Palm Bay Prep – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
 - c. School Grade Update
3. Central High School – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
 - c. School Improvement Rating Update



4. Palm Bay Elementary School
 - a. Enrollment Update
 - b. Staffing Update
 - c. School Grade Update
 - d. Loan for \$75,000 from CHS required
5. Food Service Update.
6. Facilities Update
7. Mental Health Plan – Guidance Services

All items reviewed and discussed.

VII. ACTION ITEMS

A. Select Meeting Dates and Times for 2018-2019

Motion to approve the following board meeting dates and times for the 2018-2019 school year: Bryant-Reeves; 2nd: Bunce Unanimously approved.

Thursday, August 23, 2018 at 5:00 pm

Thursday, September 20, 2018 at 5:00 pm

Thursday, October 25, 2018 at 5:00 pm

Thursday, November 15, 2018 at 5:00 pm

Thursday, December 20, 2018 at 5:00 pm

Thursday, January 17, 2019 at 5:00 pm

Thursday, February 21, 2019 at 5:00 pm

Thursday, March 28, 2019 at 5:00 pm

Thursday, April 18, 2019 at 5:00 pm

Thursday, May 16, 2019 at 5:00 pm

Thursday, June 20, 2019 at 5:00 pm

B. Budgets 2018-1019

a. Palm Bay Prep Academy

b. Palm Bay Elementary School

c. Central High School

Motion to approve all three schools' budgets for 18-19: Bunce; 2nd: Thornton Unanimously approved.

C. Organization Chart with Approved Positions 18-19

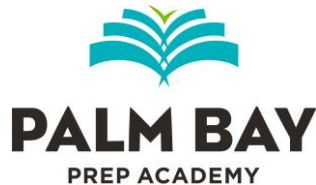
Motion to approve: Thornton; 2nd: Bryant-Reeves Unanimously approved.

D. Letter of Credit from Centennial Bank for Gulf Power

Motion to approve: Bunce; 2nd: Thornton Unanimously approved.

E. Renewal of Line of Credit with Centennial Bank (\$170,000)

Motion to renew line of credit with Centennial Bank: Bunce; 2nd: Bryant-Reeves Unanimously approved.



F. Voluntary Pre-K Contract

Motion to approve VPK Contract: Thornton; 2nd: Bryant-Reeves Unanimously approved.

G. Safety/School Risk Assessments

- a. Palm Bay Prep Academy**
- b. Palm Bay Elementary**
- c. Central High School**

Motion to approve all three schools' Safety Risk Assessments: Bunce; 2nd: Thornton Unanimously approved.

H. School Safety Plans

- a. Palm Bay Prep Academy and Palm Bay Elementary**
- b. Central High School**

Motion to approve all three schools' Safety Plans for 18-19: Bunce; 2nd: Thornton Unanimously approved.

I. School Resource Officer

- a. Palm Bay Prep Academy and Palm Bay Elementary**

Motion to approve SRO contract for Palm Bay Prep and Elementary and authorize Executive Director and Counsel to negotiate language regarding SRO absences: Bunce; 2nd: Thornton Unanimously approved.

- b. Central High School**

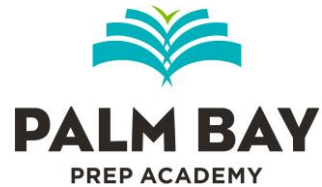
Motion to approve SRO contract for Central High School and authorize Executive Director and Counsel to negotiate language regarding SRO absences: Bryant-Reeves; 2nd: Thornton Unanimously approved.

VIII. INFORMATION ITEMS

- **Central High Teachers Return – Tues. July 31**
- **Palm Bay Teachers Return – Mon. July 30**
- **Central High – 1st day of school – Tues. August 14**
- **Palm Bay Orientation Activities– Tues. August 14**
- **Palm Bay – 1st day of school –Wed. August 15**

IX. GOOD OF THE ORDER

- **Florida Charter School Conference – October 16 – 18**
- **August Meeting – Employee Handbook, Parent/Student Handbooks, Bylaws**



X. **Meeting Adjournment** - 1:57 pm

Board Workshop Agenda

Call to order: 2:16 pm

I. School Financial Services Presentation – Budgets, Financial Statements, Accounting, Accounts Payable, Payroll

**II. Board Member Responsibilities & Bylaws Review– John Hearn
-Sunshine Law, Ethics**

III. Marjory Stoneman Douglas Safety Act – John Hearn

IV. Questions, Concerns, Other Topics

All items discussed

Adjournment – 4:14 pm.