

Palm Bay Education Group, Inc.  
Palm Bay Prep Academy  
Central High School  
Palm Bay Elementary School  
Board Meeting  
1104 Balboa Ave. Panama City  
August 24, 2017  
5:00 PM  
*Minutes*

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*Call to order: 5:00 pm Attendance: Mrs. Adcock, Mrs. Bunce, Mr. Danzey, Mr. Thornton (until 5:50pm) Staff: Mrs. Lovett, Dr. Fontaine, Mr. Knapp, Mr. Willis, Mr. Hearn (by phone)*

**I. APPROVAL OF AGENDA**

*Motion to approve as presented: Adcock; 2<sup>nd</sup>: Thornton Unanimously approved.*

**II. APPROVAL OF MINUTES: Organizational Board Meeting & Workshop, July 21, 2017**

*Motion to approve as presented: Thornton; 2<sup>nd</sup>: Bunce Unanimously approved.*

**III. HEARING FROM THE PUBLIC**

*None*

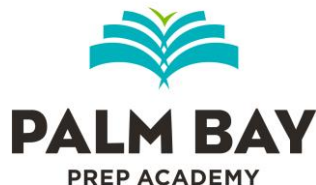
**IV. CONSENT AGENDA**

**A. Schools Operations Update**

1. Financial reports  
-Combined Budget for 17-18
2. Palm Bay Prep – Principal’s Report
  - a. Enrollment
  - b. Academics/Activities/First Days of School
  - c. Sports
3. Central High School – Principal’s Report
  - a. Enrollment
  - b. Academics/Activities/First Days of School
4. Palm Bay Elementary School – Principal’s Report
  - a. Enrollment
  - b. Academics/Activities/First Days of School
  - c. Pre-K Update
5. Facilities Update – all schools
6. National School Lunch Program/Cafeteria Update

*Motion to approve financial reports: Bunce; 2<sup>nd</sup>: Adcock Unanimously approved.*

*All items reviewed and discussed.*



## V. ACTION ITEMS

### A. Change September Meeting Date

*Motion to move September meeting date to the 28<sup>th</sup> at 5:00 pm: Adcock; 2<sup>nd</sup>: Bunce Unanimously approved.*

### B. Parent Liaison for Palm Bay Elementary School

*Motion to appoint Sue Bunce as parent liaison: Adcock; 2<sup>nd</sup>: Bunce Unanimously approved.*

### C. Loan from Palm Bay Prep Academy to Palm Bay Elementary School

*Motion to approve: Adcock; 2<sup>nd</sup>: Bunce Unanimously approved.*

### D. Revised List of Approved Positions (Org Chart)

*Motion to approve added positions: Bunce; 2<sup>nd</sup>: Adcock Unanimously approved*

### E. Student Handbooks

1. Central High School
2. Palm Bay Prep Academy
3. Palm Bay Elementary School

*Motion to approve all 3 student handbooks: Adcock; 2<sup>nd</sup>: Bunce Unanimously approved*

## VI. INFORMATION ITEMS

- Next Meeting: September 28, 2017 at 5:00 pm
- Agenda Items for next meeting: Out of Field Teachers, Safety Plans, Teacher Evaluation Systems
- Fall Open House, PBPA/PBES – September 21, 4:30 pm

## VII. GOOD OF THE ORDER

Florida Charter School Conference Nov 1 – 3 Daytona Beach

VIII. Meeting Adjournment - 6:25 pm