

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School
Organizational Board Meeting (12:00 pm) &
Board Workshop (immediately following meeting)
2381 St. Andrews Blvd, Panama City Florida
July 22, 2016
12:00 PM
Minutes

Call to order: 12:28 pm Attendance: Board Members – Tracey Adcock, Ron Danzey, Sue Bunce; Tom Thornton ; Others – Carla Lovett, Kathy Fontaine, Jeremy Knapp, John Hearn, Kelly Goddin, Toni Williams

I. APPROVAL OF AGENDA

Motion to approve as presented: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

II. Nomination and Selection of Board Chair, Vice-Chair and Secretary/Treasurer for 2016-2017

Motion to have Mr. Danzey serve as Board Chair; Mrs. Bunce to serve as Vice-Chair and Mrs. Adcock to serve as Secretary/Treasurer: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

III. APPROVAL OF MINUTES: Board Meeting, June 21, 2016

Motion to approve as presented: Thornton; 2nd: Bunce Unanimously approved.

IV. HEARING FROM THE PUBLIC

None

V. CONSENT AGENDA

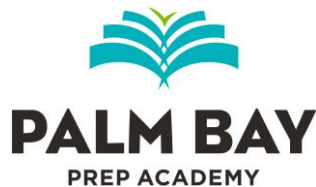
A. Schools Operations Update

1. Financial reports

Motion to approve financial reports: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

Draft Budgets

2. Palm Bay Prep – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
 - c. School Grade Update
3. Central High School – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
 - c. Facility Update



d. Grant Update

All Consent Items reviewed and discussed.

VI. ACTION ITEMS

A. Select Meeting Dates and Times for 2016-2017

Motion to approve the 16-17 meeting dates and times as follows: Mrs. Bunce; 2nd: Mrs. Adcock Unanimously approved.

*Thursday, August 25, 2016 at 5:00 pm
Thursday, September 22, 2016 at 5:00 pm
Thursday, October 20, 2016 at 5:00 pm
Thursday, November 17, 2016 at 5:00 pm
Thursday, December 15, 2016 at 5:00 pm
Thursday, January 19, 2017 at 5:00 pm
Thursday, February 16, 2017 at 5:00 pm
Thursday, March 16, 2017 at 5:00 pm
Thursday, April 20, 2017 at 5:00 pm
Thursday, May 18, 2017 at 5:00 pm
Thursday, June 22, 2017 at 5:00 pm*

B. Revision to Procurement Policy

Motion to approve the revised Procurement Policy: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

C. Health Department Contracts for Palm Bay Prep and Central High

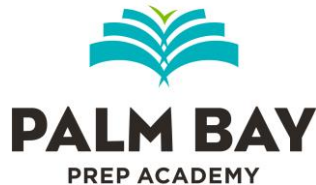
Motion to approve the Health Department Contracts: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

D. Renewal of Line of Credit with Centennial Bank

Motion to approve the renewal of the Line of Credit: Mrs. Bunce; 2nd: Mrs. Adcock Unanimously approved.

VII. INFORMATION ITEMS

- **Palm Bay Ice Cream Social – Thursday, July 28 at 5:30 pm**
- **Central High – 1st day of school – August 8**
- **Palm Bay – 1st day of school – August 18**



VIII. GOOD OF THE ORDER

- 1. Charter School Conference – Nov. 2-4 Daytona Beach - Discussed a board member to attend.*
- 2. Break-ins at other area schools discussed*
- 3. Dr. Fontaine discussed her recent presentation at the International Literacy Association Conference*

IX. Meeting Adjournment – 1:47 pm

Board Workshop Agenda

Call to Order: 2:00 pm

Attendance: Board Members – Tracey Adcock, Ron Danzey, Sue Bunce; Tom Thornton ; Others – Carla Lovett, Kathy Fontaine, Jeremy Knapp, John Hearn

I. Good Governance

- Training by Board Attorney, John Hearn

II. Goal Discussion

- A. Short Term Goals**
- B. Long Term Goals**

III. Discussion of Opportunities, Concerns, and Exposures

IV. Facilities Planning

V. Policies and Procedures Discussion

VI. Board Documents for Elementary Application

VII. Questions, Concerns, Other Topics

After a presentation to the board on good governance by the board’s attorney, Mr. John Hearn, the board and staff discussed all areas on the agenda. Short terms goals discussion was focused around the elementary application and facility planning.

Adjourn – 4:58 pm